

Searching for lost super

WHO SHOULD COMPLETE THIS FORM?

You should complete this form if you want us to search our lost members register and unclaimed super money register for any super you may have lost.

WHO CAN HAVE LOST SUPER?

Your super fund will report you as a lost member if:

- they have not been able to contact you
- they have not received any contributions or rollover amounts for you in the last five years, or
- your account was transferred from another fund as a lost member account and no new address has been found.

The ATO maintains a register of reported lost members but the super fund still holds your monies.

WHO CAN HAVE UNCLAIMED SUPER?

Super funds are required to report and pay unclaimed super money to us twice a year. The following are the unclaimed monies that we may hold on your behalf:

- unclaimed super money
 - for a member 65 years old or older
 - a non-member spouse
 - for a deceased member.
- unclaimed super money of former temporary residents
- certain accounts belonging to lost members
 - lost accounts with balances of less than \$200 (small lost member accounts)

- lost accounts which have been inactive for a period of five years and have insufficient records to ever identify the owner of the account (insoluble lost member accounts).

AFTER COMPLETING THIS FORM

After you complete this form, send it to us at:

Australian Taxation Office
PO Box 3578
ALBURY NSW 2640

We will use the information you provide to check for any possible matches on the lost members and unclaimed super money registers. We will write to you to let you know whether or not we have found a possible match or if we need more information.

HOW ELSE CAN I SEARCH FOR LOST AND UNCLAIMED SUPER?

You can also search for your lost and unclaimed super by using our online tool *SuperSeeker*.

Your search can be completed in a couple of minutes by providing us with your:

- name
- date of birth, and
- tax file number (TFN).



➤ To search:

- visit our website at www.ato.gov.au/superseeker
- phone us on **13 28 65**
- ask your super fund to conduct a search on your behalf using *SuperMatch*.

PRIVACY INFORMATION

We are authorised by the *Superannuation (Unclaimed Moneys and Lost Members) Act 1999* to ask for the information in this enquiry form. We need this information to help administer the taxation and superannuation laws. Where authorised by law to do so, we may give this information to other government agencies. These agencies could include assistance agencies such as Centrelink, the Child Support Agency, law enforcement agencies and the Australian Bureau of Statistics.

➤ MORE INFORMATION

For more information about searching for lost or unclaimed super:

- visit our website at www.ato.gov.au
- phone **13 10 20** between 8.00am and 6.00pm, Monday to Friday, or
- write to us at
Australian Taxation Office
PO Box 3578
ALBURY NSW 2640.

If you do not speak English well and need help from us, phone the Translating and Interpreting Service on **13 14 50**.

If you are deaf, or have a hearing or speech impairment, phone us through the National Relay Service (NRS) on the numbers listed below:

- TTY users, phone **13 36 77** and ask for the ATO number you need
- Speak and Listen (speech-to-speech relay) users, phone **1300 555 727** and ask for the ATO number you need
- internet relay users, connect to the NRS on www.relayservice.com.au and ask for the ATO number you need.

OUR COMMITMENT TO YOU

We are committed to providing you with accurate, consistent and clear information to help you understand your rights and entitlements and meet your obligations.

If you follow our information in this publication and it turns out to be incorrect, or it is misleading and you make a mistake as a result, we must still apply the law correctly. If that means you owe us money, we must ask you to pay it but we will not charge you a penalty. Also, if you acted reasonably and in good faith we will not charge you interest.

If you make an honest mistake in trying to follow our information in this publication and you owe us money as a result, we will not charge you a penalty. However, we will ask you to pay the money, and we may also charge you interest. If correcting the mistake means we owe you money, we will pay it to you. We will also pay you any interest you are entitled to.

If you feel that this publication does not fully cover your circumstances, or you are unsure how it applies to you, you can seek further assistance from us.

We regularly revise our publications to take account of any changes to the law, so make sure that you have the latest information. If you are unsure, you can check for more recent information on our website at www.ato.gov.au or contact us.

This publication was current at **December 2011**.

Section C: Your super fund details

9 Super fund details Provide details of any super fund where contributions may have been made on your behalf.

Superannuation fund name	Account number	Beneficiaries	Period of contributions

Section D: Your previous details

➤ If you have additional information for the following questions, attach it to this form. If you can't provide responses to any of these questions we will still search for your lost and unclaimed super.

10 Previous name details Provide details of all previous names and any names you are commonly known by.

Family name	Given name	Other given names	Date of change
			/ /
			/ /
			/ /

11 Previous address details Provide details of all previous addresses you lived at in Australia.

Address	State	Postcode	Period of residence

12 Previous employment details Provide details of all your previous employers.

Employer name	Employer address	Occupation	Period of employment

Section E: Declaration

13 Declaration Either you or a person authorised to act on your behalf must complete this declaration.

I declare that the information given on this form is complete and correct.

Name of signatory

Signature

Date / /

After completing this form

After completing this form send it to us at:

Australian Taxation Office
 PO Box 3578
 ALBURY NSW 2640